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### SOCIAL RESPONSIBILITY FOR SCHOLARSHIP HOLDERS

The UCHENAB places an emphasis on social responsibility, and as such, expects all scholarship holder students to fulfill their obligation by educating at least one student during their professional career. This obligation serves as a way for scholarship recipients to give back to their communities, and to ensure that the benefits of their education are shared with others.

"PAY IT FORWARD"



### **SECTION 1 - PREAMBLE**

This procedure is effective from Fall 2025 semester.

### **SECTION 2 - PURPOSE**

The purpose of the financial assistance policy is to provide support to the students, in case of financial needs, enabling them to keep their education intact.

Efforts are geared towards assisting the maximum number of students, in a transparent manner, under the available resources.

#### **SECTION 3 – GENERAL RULES**

The following are the Rules of the Financial Assistance Policy.

- The applicant has to apply in Office of Student Affairs/ Financial Assistance section.
- Applications for financial assistance/scholarship will be processed on the Financial Assistance Form issued by the Office of Student Affairs (OSA)/Financial Assistance section, in the first semester only.
- In case of extraordinary circumstances, applications (after the first semester) will be considered only, if supported by valid documentary evidence.
- The time to apply for the financial assistance/scholarship is within two weeks from the start of classes or within two weeks from the payment of the first installment.
- Financial assistance/scholarship will be granted after verification of submitted documents, interview of the student, parents/guardians, or any other relevant person including a visit, if needed.
- Application for financial assistance/scholarship will not be processed in case the applicant does not appear for an interview or fail to submit the required documents.
- The financial assistance/scholarship percentage will be applied to tuition fees only.
- The University reserves the right to cancel the financial assistance already granted to any student at any time during the degree program, in case of the following circumstances. The student would not be able to apply for a review of the decision.
  - Disciplinary issues/misconduct
  - Rustication
  - Expulsion
  - De-Registration
  - Fraudulent act
- The case for discontinuation of financial assistance will be reviewed by the "approving authority" notified by the University.



- Any student or his/her parents/guardian can apply for discontinuation of financial assistance by giving an application to OSA.
- Students can only be eligible for one financial assistance at a time. (In case a student is eligible for more than one scholarship at one time, he/she shall be awarded the highest percentage of all the available scholarships.)

### SECTION 4 – TYPES OF FINANCIAL ASSISTANCE

### 4.1 NEED-BASED FINANCIAL ASSISTANCE

Up to 50% Need Based Financial Assistance can be granted keeping in view the financial position of the student. The percentage of need-based financial assistance may vary from case to case. The decision will be made based on the following:

- Interview of the student.
- The financial position of the student/parents/guardians.
- Validity of documents.

### **4.1.1 RULES**

- The financial assistance percentage will be applied to tuition fees only.
- The approved financial assistance is subject to certain rules stated in general rules and shall be reviewed based on financial assistance policy.
- Granted financial assistance shall be cancelled as per the conditions stated in point: vii general rules: and the student would not be able to apply for a review of the decision.

### **4.2 ORPHAN-BASED FINANCIAL ASSISTANCE**

Up to 50% Orphan Based Financial Assistance can be granted keeping in view the financial position of the student. The death certificate of the father would be required to process the case.

#### **4.2.1 RULES**

- The financial assistance percentage will be applied to tuition fees only.
- The approved financial assistance is subject to certain rules stated in general rules no stipulated cut will be applied on orphan-based policy.
- Granted financial assistance shall be cancelled as per the conditions stated in point: vii general rules: and the student would not be able to apply for a review of the decision.



### **4.3 KINSHIP POLICY**

#### 4.3.1 WHAT DO WE CONSIDER KIN-SHIP?

Kinship may be defined through genetic relationship, adoption, or marriage. Accordingly, brother, sister (real or adopted), and spouse are considered as kin.

### 4.3.2 OBJECTIVES OF THE POLICY

The Objective of kin-ship based financial assistance is to lessen the financial burden of parents/ guardians, knowing their financial needs.

#### **4.3.3 RULES**

The following are the rules of the kin-ship policy.

- Applications will be considered in the 1st semester only; however, this period can be extended till 2<sup>nd</sup> semester, in case students are left ignorant.
- If two kins are studying at the University of Chenab, then only one of them will be granted a 25% kin-ship discount on tuition fees.
- If more than two kins are studying, then only two of them will be granted kin-ship fee concession 25% & 35%.
- UCHENAB reserves the right of offering kinship scholarship to 2<sup>nd</sup> and 3<sup>rd</sup> kins according to the programs they have applied for.
- No stipulated cut will be applied on Kin-ship policy.
- The financial assistance percentage will be applied to tuition fees only.
- Granted kinship fee concession may be canceled as per conditions stated in point vii of the general rules.

### 4.3.4 EXCLUSIONS

The following are a few exclusions of the kin-ship policy.

- Not Applicable to cousins.
- Not Applicable if one of the kin has either completed his/her degree from a university.
- Not applicable to diplomas and short courses.
- Not applicable to a Ph.D. degree program.



### **4.4 U-CHENAB EMPLOYEES FINANCIAL ASSISTANCE POLICY**

### 4.4.1 OBJECTIVE

To facilitate the employees of the University of Chenab in improving their qualification during service.

### **4.4.2 SCOPE**

Applicable to all employees of the University of Chenab.

#### 4.4.3 DEGREES COVERED

M.S/M.Phil. and PHD Degree programs only.

#### **4.4.4 RULES**

- Staff members availing Financial Assistance will sign a bond that they will serve the University for two and three years after completion of their degree for M.Phil. and PHD respectively. In case of departure before the stipulated period, degree shall not be awarded.
- 50% financial assistance (discount on tuition fee) shall be granted to the employees.
- Granted financial assistance shall be cancelled as per the conditions stated in point vii general rules; and the employee would not be able to apply for a review of the decision.

### 4.5 U-CHENAB EMPLOYEE KIN FINANCIAL ASSISTANCE POLICY

#### 4.5.1 WHO IS EMPLOYEE KIN?

The blood relations i.e., Brothers/Sisters, Father/Mother, Husband/Wife and Son/Daughter will be considered as employee kin.

### 4.5.2 OBJECTIVE

To facilitate the employees with respect to the education of their kins at the University.

#### **4.5.3 RULES**

- Only regular employees of UCHENAB can avail this scholarship.
- Maximum financial assistance (25 percent discount in tuition fee) shall be granted.
- If more than one employee kins are studying, then only two will be granted employee kinship fee concession of 25% each.
- Employee kin would also be eligible to apply under need base financial assistance policy of the University.



- The granted employee kin scholarship will be cancelled as per the conditions stated in point: vii general rules; and the student would not be able to apply for a review of the decision.
- The approved financial assistance is subject to certain rules stated in general rules and will be reviewed based on financial assistance policy.

### 4.5.4 EXCLUSIONS

- Not applicable on Ph.D. degree program.
- Not applicable on former employees of the University.

### 4.6 ALUMNI SCHOLARSHIP

### 4.6.1 OBJECTIVE

To encourage and assist former undergraduate (B.S) students of the University in completion of their graduation degrees. (M.S/M. Phil).

#### 4.6.2 **SCOPE**

All U-Chenab Undergraduate students.

### **4.6.3 RULES**

- 35% financial assistance (in tuition fee only) shall be granted.
- The approved financial assistance is subject to certain rules stated in general rules and shall be reviewed based on financial assistance policy.
- Granted financial assistance shall be cancelled as per the conditions stated in point: vii general rules: and the student would not be able to apply for a review of the decision.

### 4.7 U-CHENAB M.Phil./MS SCHOLARSHIP

### **4.7.1 OBJECTIVE**

To facilitate the M.Phil./ MS Scholars with respect to their study at the University.

#### **4.7.2 RULES**

- Scholarship (in tuition fee only) can be granted to M.Phil./MS enrolled students as mentioned below term and conditions.
  - All professionals (job holders), including public and private teachers, will be granted a 35% scholarship on tuition fees only. A copy of the appointment letter or a recent month's salary slip is required as proof.
  - MS/MPhil students will also be eligible to apply for need-based financial assistance, which will not exceed 35% of the tuition fee.



- The approved financial assistance is subject to certain rules stated in general rules and shall be reviewed based on financial assistance policy.
- Granted financial assistance shall be cancelled as per the conditions stated in point: vii General rules: and the student would not be able to apply for a review of the decision.

### 4.7.3 PROCEDURE

- The scholarship can be applied by the applicant along with required documents at the admission counter.
- The admission office will forward the form (along with the required documents) to the Fee Section after the approval from the rector office.
- The Fee Section will issue the fee voucher to the applicants after receiving required documents along with forms by the admission office.
- The scholarship will be granted in a system after the applicants get registered as a student.
- Once approved, the Fee Section will notify the students.

### **4.8 INTER PROVINCIAL SCHOLARSHIPS**

### 4.8.1 OBJECTIVE

• The purpose of this policy is to provide scholarships to students from various areas of Pakistan, specifically Balochistan, Gilgit Baltistan, Kashmir, Khyber Pakhtunkhwa, Sindh, and Southern Punjab, who wish to pursue higher education.

### **4.8.2 RULES**

- The recipient must maintain a minimum CGPA of 2.50 to continue receiving scholarship. If the student does not retain the required CGPA, the university shall reserve the rights to review the student's scholarship according to the review policy.
- Up to 100% financial assistance (in tuition fee only) shall be granted to all students.
- The percentage of inter provincial scholarship decision will be made by the rector office.
- The applicant must belong to any of the above-mentioned regions.
- The applicant must obtain admission to a university.
- If the student does not retain the required CGPA, the university shall reserve the rights to review the student's scholarship according to the review policy.
- Granted financial assistance shall be cancelled as per the conditions stated in point: vii general rules: and the student would not be able to apply for a review of the decision.

### 4.8.3 PROCEDURE

- The scholarship can be applied by the applicant along with admission application at the admission counter.
- The percentage of inter provincial scholarship decision will be made by the rector office.



- The admission office will forward the form (along with the required documents) to the Fee Section after the approval.
- The Fee Section will issue the fee voucher to the applicants after receiving required documents along with forms by the admission office.
- The scholarship will be granted in a system after the applicants get registered as a student.
- Once approved, the Fee Section will notify the students.

<sup>\*</sup> The scholarships for inter provincial students are based on the criteria mentioned in the table below.

DEPARTMENT	DEGREE PROGRAM	SCHOLARSHIP (ON TUITION FEE)
Department of Allied	I. BS Radiography and Imaging Technology II. BS Medical Laboratory Technology	100%
Health Sciences	III. B.Sc. Human Nutrition & Dietetics 100%**	
	IV. Doctor of Physical Therapy	100%**
Department of Business Administration  II. Bachelor of Business Administration  II. Bachelor of Studies in Accounting an Finance		100%
Department of Computer Science	I. Bachelor of Science in Computer Science, II. Bachelor of Science in Software Engineering	100%**
Department of Languages I. Bachelor of Studies in English		100%
Department of Physical I. Bachelor of Science in Physics Sciences II. Bachelor of Science in Mathematics		100%
Department of Technology	I. Bachelor of Science in Civil Engineering Technology	100%
All Degree Programs of MS/ M.Phil.		50%**

Department of Pharmacy	I. Doctor of Pharmacy	NILL ***
Department of Law	I. Bachelor of Law	NILL ***
Department of Nursing	I. Bachelor of Nursing	NILL ***

<sup>\*\*</sup>Limited Seats

<sup>\*\*\*</sup>Regulated by respective national council.



### 4.9 SCHOLARSHIPS FOR STUDENTS WITH DISABILITIES

### 4.9.1 OBJECTIVE

This Policy aims to enable an environment in the higher education sector which not only motivates students with disabilities to undertake higher education but also facilitates their participation in all academic and extra-curricular aspects of a university education.

### **4.9.2 RULES**

- 50% financial assistance (in tuition fee only) shall be granted to all minor or major disability students.
- The disability certificate is mandatory to avail this scholarship.
- The applicant must obtain admission to a university.
- If the student does not retain the required CGPA, the university shall reserve the right to review the student's scholarship according to the review policy.
- Granted financial assistance shall be cancelled as per the conditions stated in point: vii general rules: and the student would not be able to apply for a review of the decision.

### 4.9.3 PROCEDURE

- The scholarship can be applied by the applicant along with required documents at the admission counter.
- The admission office will forward the form (along with the required documents) to the Fee Section after the approval from the rector office.
- The Fee Section will issue the fee voucher to the applicants after receiving required documents along with forms by the admission office.
- The scholarship will be granted in a system after the applicants get registered as a student.
- Once approved, the Fee Section will notify the students.

### **4.10 SPORTS BASED SCHOLARSHIP**

### **4.10.1 OBJECTIVE**

We firmly believe in the power of sports to enhance the holistic development of our students. The Sports Scholarship program aims to recognize and support exceptionally talented athletes who demonstrate excellence both on the field and in their field of study. We are committed to fostering a culture of athletic and academic excellence, thereby empowering our students to become future leaders in their respective fields.



### 4.10.2 PROGRAM GUIDELINES

### **ELIGIBILITY CRITERIA:**

The Sports Scholarship Program is open to incoming and current undergraduate students at university.

Students are eligible to apply for scholarships after intermediate. Scholarships (full tuition fee 100%), (half tuition fee 50%) & (Quadrate tuition fee 25%) are available.

### I. CRITERIA FOR 100% SCHOLARSHIP

- a) Student who represents in any National or International Dual meet/ Championship/ Tournament/Games.
- b) Student who wins a medal (Gold/ Silver/ Bronze) at National Championship/Games.
- c) Student who wins a medal (Gold/Silver/ Bronze) representing any other provincial/ organizational team/individual capacity at National Championship/Games.

### II. CRITERIA FOR 50% SCHOLARSHIP

a) Student who wins a medal in the Provincial Competitions.

### III. CRITERIA FOR 25% SCHOLARSHIP

a) Student who wins a medal in the Institutional or District Competitions.

### 4.10.3 SCHOLARSHIP BENEFITS

• Academic Support: Scholars will receive academic counseling, study assistance, and priority course registration to ensure a balanced academic and athletic schedule.

### **4.10.4 PROGRAM EXPECTATIONS:**

- Active Participation: Scholars are expected to actively participate in their chosen sport and positively contribute to the university sports community.
- Community Engagement: candidates are encouraged to engage in community service and represent university and external sports events recommended by the sports committee.
- Sport Compliance: Athletes must comply with all sports regulations, rules, and policies set by university and relevant sport's governing bodies.



### 4.10.5 PROCEDURE

- The sports-based scholarship can be applied for by the applicant along with required documents at the admission counter for new admission. Or regular students will apply at OSA.
- The admission office/OSA will forward the documents to the sports committee for recommendations.
- The Sports committee will take a trial of the candidate for particular sport for which the candidate has applied for assistance.
- If he/she qualifies in the trial, only then he/she will be eligible for the sports-based scholarship.
- If he/she does not qualify in the trial, then he/she will not be eligible for the sports-based scholarship and will be treated as regular admission category.
- The scholarship percentage will be based on the recommendation of the sports committee.
- The Sport committee will forward the form (along with the required documents) to the Fee Section after the approval from the rector office.
- The Fee section will grant the sports-based scholarship in a system after the applicants get registered as a student.
- Once approved, the Fee Section will notify the students.

### 4.10.6 RULES

- The scholarship percentage will be applied to tuition fees only.
- Sports Based Scholarships are applicable for all the programs, except those offered in Faculty of Engineering, Faculty of Pharmacy, Faculty of Health Sciences, Faculty of Allied Health Sciences and Faculty of Law.
- This scholarship will be awarded to undergraduate (BS) Students only. MS/MPhil. and PHD degree programs students are not eligible to apply for the sports-based scholarship.
- Only those sports which come under HEC intervarsity championships are included in the scholarship.
- Letters of Recommendation: Applicants must provide at least one letter of recommendation from coaches, trainers, or instructors familiar with their sports talent, work ethic, and character.
- University reserves the right to reject cases without any assigning reason.
- Granted financial assistance shall be cancelled as per the conditions stated in point: vii general rules: and the student would not be able to apply for a review of the decision.
- Students can only be eligible for one financial assistance at a time. (In case a student is eligible for more than one scholarship at one time, he/she shall be awarded the highest percentage of all the available scholarships.)



- The scholarship will be awarded for the duration of the program while the student is on campus.
- Students in their final year who fulfill the prerequisites and apply for the scholarship will be considered on a case-by-case basis by the sports committee.

### 4.10.7 CONTINUATION OF FEE WAIVER

Continuation of the waiver depends on following conditions:

- The recipient must maintain a minimum CGPA of 2.0 to continue receiving the sports-based scholarship.
- The sports committee will provide a performance report annually on the specific sport for which the scholarship has been granted. This report will be forwarded to the Fee Section and the relevant department on an annual basis, according to the provided performance report format.
- The continuation of the scholarship will depend on the availability of funds, satisfactory academic performance, and good conduct demonstrated by the recipient.
- At the beginning of each year, the sports committee will review the scholarship percentage for continuing students. After the review, the committee will forward a list of eligible/rejected students to the fee section.

### 4.11. ARMY SON/DAUGHER SCHOLARSHIP

The blood relations, i.e., Son/ Daughter will be considered as army son/daughter

### **4.11.1 OBJECTIVE**

To honor the contributions of the armed forces and support the higher education of their children, the university offers the Army Son/Daughter Scholarship. This scholarship provides financial assistance in the form of a 25% tuition fee waiver to eligible students.

#### **4.11.2 RULES**

- The applicant must be a son or daughter of a serving or retired member of the Pakistan Army.
- The time to apply for the scholarship is within two weeks from the start of classes or within two weeks of paying the first installment
- Maximum financial assistance (25 percent discount in tuition fee) shall be granted.
- The granted scholarship will be cancelled as per the conditions stated in point: vii general rules; and the student would not be able to apply for a review of the decision.
- The applicant must obtain admission to a university
- The approved scholarship is subject to certain rules stated in general rules and will be reviewed based on financial assistance review policy.



#### **4.11.3 COVERED PROGRAMS:**

This policy applies to the following undergraduate programs only:

- BS Programs
- Associate Degree Programs (ADP)
- 5th Semester Induction Programs

Note: The scholarship is not applicable to the following degree programs:

- Pharm-D (Doctor of Pharmacy)
- BS Nursing
- LLB (Bachelor of Laws)

### **4.11.4 REQUIRED DOCUMENTS**

Applicants must submit the following:

- A copy of the parent's Army service/retirement ID card or discharge certificate.
- A copy of the applicant's CNIC or B-form.
- A passport size picture of the applicant.

### 4.11.5 TERMS & CONDITIONS:

• Any false declaration or document will result in cancellation of the scholarship

### **4.12 TEACHER SON/DAUGHTER SCHOLARSHIP POLICY**

(25% Tuition Fee Concession for Children of Teaching Professionals)

### **4.12.1 OBJECTIVE:**

To honor the role of educators in society, this scholarship provides financial support to the children of school, college, or university teachers through a 25% scholarship on tuition fees.

### 4.12.2 ELIGIBILITY CRITERIA:

The applicant's father must be a teacher at a school, college, or university on service.

3. Covered Programs:

This scholarship applies to the following undergraduate degree programs:

- BS Programs
- Associate Degree Programs (ADP)
- 5th Semester Induction Programs (Lateral Entry)

Note: The scholarship is not applicable to the following degree programs:

- Pharm-D (Doctor of Pharmacy)
- BS Nursing
- LLB (Bachelor of Laws)



### 4.12.3 Rules

- The applicant must be a son or daughter of a serving teacher.
- The time to apply for the scholarship is within two weeks from the start of classes or within two weeks of paying the first installment
- Maximum financial assistance (25% scholarship in tuition fee) shall be granted.
- The granted scholarship will be cancelled as per the conditions stated in point: vii general rules; and the student would not be able to apply for a review of the decision.
- The applicant must obtain admission to a university
- The approved scholarship is subject to certain rules stated in general rules and will be reviewed based on financial assistance review policy

### **4.12.4 REQUIRED DOCUMENTS:**

Applicants must submit the following:

- A copy of the parent's service ID card
- A copy of the recent salary slip.
- A copy of the applicant's CNIC or B-form.
- A passport size picture of the applicant.

### 4.12.5 APPLICATION PROCEDURE:

- Applications must be submitted to the Financial Assistance Office before the deadline.
- Late or incomplete applications will not be considered.

### 4.12.6 TERMS & CONDITIONS:

• Any false declaration or document will result in cancellation of the scholarship.



### SECTION 5 - FINANCIAL ASSISTANCE REVIEW

# SCHOLARSHIP CRITERIA FOR BELOW 50% Scholarship and Inter provincial Scholarships.

The student falling under this criterion must maintain a minimum of 3.00 CGPA throughout their degree program.

### SCHOLARSHIP CRITERIA FOR 50% AND ABOVE

The student falling under this criterion must maintain a minimum of 3.50 CGPA throughout their degree program.

If a student is unable to maintain the required CGPA in any semester, the stipulated cuts will be applied as per the mentioned below table.

SR. NO	GRANTED FINANCIAL ASSISTANCE PERCENTAGE (TUITION FEE)	SPECIFIED CUT IN PERCENTAGE (TUITION FEE)
1	Above 70%	14%
2	61%-70%	12%
3	51%-60%	10%
4	41%-50%	8%
5	31%-40%	6%
6	21%-30%	4%
7	06%-20%	2%
8	05% and below	0%

- i. The above is standard policy. However, a student's financial position will be the main determinant in case of his/her review by the financial assistance review committee.
- ii. In case of semester freeze as well the CGPA is below as per the requirement in the previously enrolled semesters, the stipulated cuts will be applied.
- iii. This review policy will be implemented for admission batches from Fall 2023 onward, with effect from the Fall 2025 session.
- iv. In case of semester freeze, the original financial assistance percentage can be continued on student's request if his/her CGPA is above than required CGPA in previous enrolled semester.
- v. In case of degree transfer, on the student's request, the granted financial assistance percentage can be shifted to the new degree program. However, in this case, the CGPA



- of the previously enrolled semester (of the previous degree) should be above required CGPA, otherwise stipulated cut will be applied.
- vi. In case the student's CGPA is improved as per the required CGPA or above in the next semester (except summer) after implementation of the stipulated cuts; his/her financial assistance percentage will be restored to the original. However, the following conditions need to be fulfilled.
  - The student has to apply before the final date.
  - The student's previous application for financial assistance will be reviewed along with the new request.

#### 5.1 EXCLUSIONS

- 1. No cuts will be applied in the summer semester.
- 2. Revised CGPA after summer will not be considered. i.e., CGPA of the spring semester has an effect on the fall semester and vice versa.
- 3. Not applicable to sports-based admissions.
- 4. Not applicable to Employee Base Financial Assistance cases.